



Memo No.: 56. 109.007.00.00.058.2016- 2647

Date: 08 September 2016

1st Addenda of Bidding Document

This is for the information of all concerned bidders that the following amendments have been made of the bidding document in pursuant to ITB clause 11 of bidding document for “Delivery of Middle Management Training Services for IT and IT-Enabled Services Industry (International) (Package # NS-10)”:

Bid Document Reference	As in Bid Document	Amended
Section II Bidding Data Sheet Instructions to Bidders Clause Reference 13.1 Page – 26	(ii) Signed copy of MoU with the Bangladeshi educational institute (Appendix-A: Scope of Service; IV- Develop Middle Management Training (EMMaT) Process).	(ii) Signed copy of following MoU: a. The Service provider required to sign a MoU with at-least one of the internationally recognized and reputed University & should submit the Letter of Intent in the bid (Appendix-A: Scope of Service; VI- Develop Middle Management Training (EMMaT) Process under management skills training. b. The Service provider required to sign a MoU with at-least one of the internationally recognized and reputed University & should submit the Letter of Intent in the bid (Appendix-A: Scope of Service; IV- Develop Middle Management Training (EMMaT) Process under technical skills training. c. The Service provider required to sign a MoU with at-least one of the Bangladeshi educational institute [Appendix-A: Scope of Service; VI- Develop Middle Management Training (EMMaT) Process]. d. The Service provider required to sign a MoU with at-least one of the above internationally recognized

		and reputed body & should submit the Letter of Intent in the bid.
Section II Bidding Data Sheet Instructions to Bidders Clause Reference 20.2 Page – 27	(c) Not to open the bid before 15:30 hours Bangladesh Standard Time (BST= GMT + 6:00 hours) 21 September 2016.	c) Not to open the bid before 15:30 hours Bangladesh Standard Time (BST= GMT + 6:00 hours) 29 September 2016.
Section II Bidding Data Sheet Instructions to Bidders Clause Reference 21.1 Page – 27 & 28.	The deadline for submission of bids shall be: 15:00 hours Bangladesh Standard Time (BST= GMT + 6:00 hours) 21 September 2016.	The deadline for submission of bids shall be: 15:00 hours Bangladesh Standard Time (BST= GMT + 6:00 hours) 29 September 2016.
Appendix A- Description of the Services Page –74	II. Develop Business Plan: Provide a business plan that spells out the resources to be deployed and the results proposed to be achieved. The business plan should also propose long term, sustainable business model options for the Program.	II. Develop Business Plan: Provide a business plan that spells out the resources to be deployed and the results proposed to be achieved for the anchor institute for middle management training under the sustainable business model implementation after the successful completion of the middle management training program.
Appendix A- Description of the Services Page 77, Paragraph 3	The management & technical skills trainings will be held in top ranked Bangladeshi educational institute or renowned training academy e.g. Institute of Business Administration (IBA), University of Dhaka, Institute of Information Technology, University of Dhaka, Institute of Appropriate Technology (IAT), Bangladesh University of Engineering and Technology (BUET). One of the Bangladeshi educational institutes e.g. Institute of Business Administration (IBA), University of Dhaka, Institute of Information Technology, University of Dhaka, Institute of	The management & technical skills trainings will be held in IT/ITES or Business relevant department or institute of one of the University Grants Commission(UGC) approved Bangladeshi University e.g. University of Dhaka, Bangladesh University of Engineering and Technology (BUET), Independent University, Bangladesh (IUB), BRAC University. The University should have experience in relevant training & preferably have permanent campus in Dhaka. One of the above Bangladeshi University's relevant department or institute will be established as the anchor institute for middle management training under the

	<p>Appropriate Technology (IAT), Bangladesh University of Engineering and Technology (BUET) will be established as the anchor institute for middle management training under the sustainable business model implementation. The Service provider required to sign a MoU with at-least one of the Bangladeshi educational institute e.g. Institute of Business Administration (IBA), University of Dhaka, Institute of Information Technology, University of Dhaka, Institute of Appropriate Technology (IAT), Bangladesh University of Engineering and Technology (BUET) & should submit the MOU in the bid.</p>	<p>sustainable business model implementation. The Service provider required to sign a MoU with at-least one of the above Bangladeshi University's department or institute & should submit the MOU in the bid.</p>
<p>Appendix A- Description of the Services Page -78</p>	<p>Design and Development of an Accreditation Mechanism: Present an accreditation mechanism for the IT/ITES training industry with specific guidelines for a qualitative system of review, evaluation, accreditation, and monitoring of middle management training programs. Program accreditation should be with an internationally recognized and reputed body e.g. GWU, DE LA Salle IIMA, and a nationally recognized and reputed body e.g. Institute of Business Administration (IBA), University of Dhaka, Institute of Information Technology, University of Dhaka, Institute of Appropriate Technology (IAT), Bangladesh University of Engineering and Technology (BUET). The accreditation should contribute significantly to the quality of programs and foster industry and public confidence in the Program.</p>	<p>Design and Development of an Accreditation Mechanism: Present an accreditation mechanism for the IT/ITES training industry with specific guidelines for a qualitative system of review, evaluation, accreditation, and monitoring of middle management training programs. Program accreditation should be with an internationally recognized and reputed body e.g. GWU, DE LA Salle IIMA, and one of the University Grants Commission(UGC) approved Bangladeshi University e.g. University of Dhaka, Bangladesh University of Engineering and Technology (BUET), Independent University, Bangladesh (IUB), BRAC University. The University should have experience in similar middle management training & preferably have permanent campus in Dhaka. The accreditation should contribute significantly to the quality of programs and foster industry and public confidence in the Program. The Service provider required to sign a MoU with at-least one of the above internationally recognized and reputed body & should submit the Letter of Intent in the bid.</p>
<p>Appendix</p>	<p>Develop Certification processes</p>	<p>Develop Certification processes and</p>

<p>A- Description of the Services Page –78</p>	<p>and credentialing program: Develop an internationally recognized, authentic, secure and valid tool for middle management skills assessment and certification. This process should be developed in consultation with leading international and local IT/ITES companies, academic institutions, and governments, international standards bodies, IT/ITES forums and industry/trade associations. In addition, the process should be based on proven experiences in similar certification programs, and the testing process should be representative of real-life, professional ITS/ITES functions. The examinations should be refreshed triennially; and extendable to other emerging IT skills as needed. The examination must be developed using recognized techniques for validation and verification of quality, and linkages may be established with one or more leading testing and certification organizations to ensure that the certification will be conducted in a secure and proctored setting. Provide a web-enabled credentialing program, including functions for online registration, preparation and certification. BCC has developed tools for online registration & examination which can be used & transform for certification processes & credential program.</p>	<p>credentialing program: Develop an internationally recognized, authentic, secure and valid tool for middle management skills assessment and certification. This process should be developed in consultation with leading international and local IT/ITES companies, academic institutions, and governments, international standards bodies, IT/ITES forums and industry/trade associations. In addition, the process should be based on proven experiences in similar certification programs, and the testing process should be representative of real-life, professional ITS/ITES functions. The examinations should be refreshed triennially; and extendable to other emerging IT skills as needed. The examination must be developed using recognized techniques for validation and verification of quality, and linkages may be established with one or more leading testing and certification organizations to ensure that the certification will be conducted in a secure and proctored setting. Provide a web-enabled credentialing program, including functions for online registration, preparation and certification.</p>
<p>Appendix A- Description of the Services Page –77- 78</p>	<p>The management skills & technical skills trainers will train local faculty under the sustainable business model implementation. Each subject matter expert will be assisted by at-least one local faculty. The anchor institute & LICT will provide the list of 20 local faculties, 10 from anchor institute & 10 from industry. The</p>	<p>The management skills & technical skills trainers will train local faculty under the sustainable business model implementation. Each subject matter expert will be assisted by at-least one local faculty. The anchor institute & LICT will provide the list of 20 local faculties, 10 from anchor institute & 10 from industry. The selected anchor institute should able of hire local faculty</p>

	<p>service provider will cater the cost of local faculty (e.g. remuneration, food etc.) The master trainer training will be conducted in number of stages. In the first batch of middle management training, the local faculty will attend the full middle management training course. In the second batch local faculty will assist the master trainer in subject matter course module. In the third batch the local faculty will take module (subject matter) classes along with the master trainer. In the fourth batch the local faculty will take module classes & the master trainer observes the training. Estimated remuneration will be for the local faculty during first batch per person per day BDT 1000, second batch each module per person per day up to BDT 1000, third batch per module per person per day BDT 2000 and fourth batch per module per person per day up to BDT 3000. Please note that this is an indicative list from experience, so the service provider will refine or propose the appropriate model.</p>	<p>in case of unavailability of department's permanent faculty. The service provider will cater all the cost of local faculty (e.g. remuneration, food etc.). Please note that this is an indicative list from experience, so the service provider will refine or propose the appropriate model.</p>
<p>Appendix A- Description of the Services Page -77</p>	<p>The trainers will be from Top ranked universities (eg. Indian Institute of Management, Ahmedabad similar or higher) & have Middle management teaching experiences (e.g. IIMA's "3-Tier Programme for Middle Management" similar or higher). The trainers should have at-least 10 years teaching experience in the subject matter. The trainers should have industry experience related to the subject matter.</p>	<p>The trainers will be from Top ranked universities (eg. Indian Institute of Management, Ahmedabad similar or higher) & have Middle management teaching experiences (e.g. IIMA's "3-Tier Programme for Middle Management" similar or higher). The trainers should have at-least 10 years teaching experience in the subject matter. The trainers should have industry experience related to the subject matter. The Service provider required to sign a MoU with at-least one of the above internationally recognized and reputed University & should submit the Letter of Intent in the bid.</p>
<p>Appendix A- Description of the Services</p>	<p>The trainers will be from Top ranked universities (eg. Indian Institute of Technology, Bombay similar or higher) & have working professionals teaching experiences. The trainers should have at-least 10</p>	<p>The trainers will be from Top ranked universities (eg. Indian Institute of Technology, Bombay similar or higher) & have working professionals teaching experiences. The trainers should have at-least 10 years teaching experience in the</p>

Page -77	years teaching experience in the subject matter. The trainers should have industry experience related to the subject matter.	subject matter. The trainers should have industry experience related to the subject matter. The Service provider required to sign a MoU with at-least one of the above internationally recognized and reputed University & should submit the Letter of Intent in the bid.
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